

Record of Academic Experience (Please list all institutions attended, even if just for one class):

| University/College | Level (Grad or Undergrad) | Dates yy-yy | Degree Earned or approximate hours if no degree |
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LEADERSHIP ESSAYS:

Address your administrative skills; attesting to and showing evidence of your abilities. Please use examples, reflections, data.

Leadership Roles & Instructional Leadership

Ability to Improve Student Achievement

Utilization of School Laws, Finance Operations, and Personnel Matters

Curriculum, Instruction, and Assessment Implementation

Commitment to Ongoing Professional Growth

Effective Communication Skills (written communication & ability to disseminate information)

Ability to Build Relationships, Foster Teamwork & Develop Networks

Verification:

I understand that withholding information on this application, giving false information or submitting false documentation will make me ineligible for admission. If discovered after enrollment, there is the possibility of suspension or dismissal due to the providing of false information. With this in mind, I certify that the above statements are correct and complete.

TO APPLICANT: Your typed name (below) serves as your digital signature.

Full name:

Date:

ADDITIONAL INFORMATION:

Admission to the Superintendent Certification Program (non-degree) in Educational Leadership is selective and candidates will be evaluated on all aspects including but not limited to past academic performance, recommendations, interview, essays, etc. Essays (responses to administrative experience) will be scored using a rubric that assesses use of best practice, communication skills, dispositions and technology developed by university faculty and school district administrator. However, any candidate who does not hold a master's degree or who does not have at least three years of verified/recognized teaching experience as well as a minimum of two years administrative experience on the corresponding certification may not be considered for admission. Qualifying administrative experience is established by Kentucky Administrative Regulations Title 16 (KAR 16 3:010). All candidates must have a Master's degree and a minimum of 2 years' experience in one of the following positions:

School principal, supervisor of instruction, school counselor, director of pupil personnel, director of special education, school business administrator, local district coordinator of vocational education, or coordinator, administrator, or supervisor of district-wide services. Other administrative experience may be substituted for this requirement with the approval of the Education Professional Standards Board. Ohio, Indiana, or other states may have different requirements.